

2020 Little Poland Festival

Presented By



New Britain, CT

**It is time to reserve your space for the Polonia Business Association
2020 Little Poland Festival on Sunday May 31, 2020**

9th Annual Little Poland Festival.

We expect thousands of people to visit the Little Poland Festival this year and look forward to your participation.

This popular event is sold out each year... last year all spaces were filled weeks before the actual application deadline! Apply early so you don't miss the opportunity to be a part of this year's Little Poland Festival.

We look forward to seeing you at New Britain's most popular event!

Please fill out and return the enclosed Application and Vendor Contract before April 30, 2020.
If you have any questions, please e-mail LittlePolandFestivalNB@gmail.com or call: 860-223-9100.

Registration Instructions

Deadline for reserving space is April 30, 2020

- ✓ **Spaces will be assigned on a first come, first served basis (based on the receipt of application packet and payment).**
- ✓ **Please read the Application and Contract thoroughly and return it with your payment and INSURANCE CERTIFICATE OR PROOF OF INSURANCE.**
- ✓ **In order to expedite the setup and breakdown process, you must be completely set up and ready for operation by 9:00 a.m.**
- ✓ **The festival ends promptly at 7:00 p.m. No sales will be permitted after this time. You must be completely removed from Broad Street by 8:00 p.m.**
- ✓ **Loading permits and space assignments will be emailed to all exhibitors on May 20, 2020, please provide an e-mail.**



POLONIA BUSINESS ASSOCIATION
2020 Little Poland Festival Booth Rental Contract

(PLEASE READ THE CONTRACT THOROUGHLY)

This agreement is made between the **POLONIA BUSINESS ASSOCIATION**, hereinafter for convenience referred to as the LESSOR, and said _____, hereinafter for convenience referred to as the LESSEE. The LESSOR leases to said LESSEE certain space to be used during the **Little Poland Festival (LPF) 2020** upon the following terms and conditions:

1. **No unauthorized alcohol sales** are permitted anywhere on **Broad Street** during any time of the **LPF**.
2. The LESSOR reserves the right to place LESSEE anywhere on **Broad Street** at its sole discretion.
3. **NO REFUNDS.**
4. This event is scheduled regardless of weather conditions.
5. **Lessees are not to distribute food or beverages of any kind for public consumption unless proper Health Certificates are obtained and clearly displayed.**
6. LESSEE is responsible for meeting all State and Local regulations, including, but not limited to, building codes, fire codes, health standards and sales permits.
7. No unauthorized microphones, radios, boom boxes or loudspeakers of any type are permitted.
8. All vehicles must be removed from Broad Street unloading area by 9:00 a.m.
9. **No vehicles other than Display Vehicles will be allowed on the Broad Street at any time.**
10. No smoking is permitted in any tented area.
11. No generators, compressors, trucks, or other power equipment are allowed during the **LPF**.
12. LESSEE shall be responsible for cleanup and trash bins of its leased area at the end of the day, including the removal of any and all rubbish generated by the LESSEE, and shall be financially responsible for any damage to the **"Broad Street Area"** caused by LESSEE's use.
13. Lessee's employees and agents are subject to the same rules and regulations as the LESSEE.
14. **RELEASE OF LIABILITY.** The undersigned hereby agrees to release the LESSOR, its officers, the City of New Britain, Polonia Business Association and Polish American Foundation of Connecticut from any and all liabilities resulting from, but not limited to, fire, theft, vandalism, loss of life and bodily injury, caused by LESSEE's participation in the **LPF**. The LESSOR and its governing association expressly assume no liability for any loss or damage suffered by the LESSEE, its servants, agents, employees, and assigns. The LESSEE and its servants, agents, employees, and assigns hereby expressly waive any and all claims for such loss or damages against the LESSOR, the City of New Britain, Polonia Business Association and the Polish American Foundation of Connecticut. The LESSEE hereby expressly agrees to save the LESSOR, the City of New Britain, Polonia Business Association and the Polish American Foundation of Connecticut harmless from any such claim, and hereby agrees to indemnify, and if necessary, to reimburse the LESSOR, the City of New Britain, Polonia Business Association and the Polish American Foundation of Connecticut for any and all costs, expenses and legal fees, and for the payment of any judgment which is obtained against any of them for any such claim.

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15. **Business Lessees are responsible for obtaining Product Liability, Workers Compensation, Business Automobile coverage's, and Professional Liability. A certificate of insurance must accompany application. Individual crafters must submit a copy of their homeowners, condo or renter's policy.**
16. The operation of the LESSEE's business is restricted to the space designated to the LESSEE by the LESSOR; LESSEE may **NOT** sublet or assign any portion of the space without approval of LESSOR.
17. The use, for any purpose or in any way, of the name **Little Poland Festival**, the Polonia Business Association, City of New Britain slogans or logos is strictly prohibited without a written agreement authorized by the Polonia Business Association.
18. **You are permitted to canopy your 10x10 open spaces.** However, the canopy and all supports must be confined to your space and removed by the close of the Festival. If you would like to occupy a large space, additional charges apply.
19. The LESSOR or its designee, at its complete discretion may terminate the **LPF** early because of weather conditions, including, but not limited to, hail, lightening, rain, snow, or sleet. Upon notice of termination of the **LPF**, the LESSEE must vacate its space immediately of said notice.
20. The LESSOR and its designee have complete discretion in limiting the type of display or product or service that the LESSEE is selling or promoting. If it is determined that such a display or item is out of the character of the BFCCE, then such display and/or items must be removed.
21. The **LPF** ends promptly at **7 p.m.** Breakdown of your display must be started at that time, with **all** items **completely** removed from Broad Street by **8 p.m.**
22. Loading permits and space assignments will be **emailed** to all exhibitors on or before May 20, 2020.
23. The LESSEE must be completely set-up and ready for "business" by 9 a.m. at which time food vendors will undergo an inspection by the health department and no vehicle traffic will be allowed in festival section.
24. **No electric power will be supplied. The LESSEE is responsible for providing their own trash cans and bags. Silly String is not permitted at the Festival.**

LESSOR:
POLONIA BUSINESS ASSOCIATION

LESSEE:

Mail signed contract to:
Polonia Business Association
C/o White Eagle Media
55 Broad Street Suite 220
New Britain, CT 06053

Name: _____
Address: _____
Phone: _____
E-mail: _____
Business Name _____

Polonia Business Association Little Poland Festival Application

Sunday, May 31, 2020 from 11:00 AM to 7:00 PM (vendor set up by 9 am)

Exhibitor/Organization: _____

Contact: _____ CT Tax Registration ID # _____

(Required)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Signature: _____ Email: _____

A certificate of insurance will be required. This certificate must be submitted with your application. Vendors will not be allowed to participate without it. If you are an individual, send a copy of your homeowners, condo, or renter's certificate.

Did you participate in the event last year? () Yes () No

No. of Spaces	Type of Space			Space Cost	Total
	10X10 OPEN SPACE No Electricity Available			\$250.00	
	RESTAURANT SPACE No Electricity Available			\$450.00	
	10X10 FOOD TRUCK* (limited number available) No Electricity Available			\$300.00	
	Bona Fide Non-Profit Organization 501c Status No Electricity Available			150.00 Orgs. can apply for waiver	

DEADLINE FOR APPLICATION: April 30, 2020.

Please make check payable to **POLONIA BUSINESS ASSOCIATION**
Return this form and signed contract with your check and
certificate of insurance to the address below:

TOTAL

POLONIA BUSINESS ASSOCIATION
c/o White Eagle Media
55 Broad Street Suite 220
New Britain, CT 06053

*Please contact us to pay
vendor fee by credit card.*

*Food truck space available to compact food trucks or carts with limited menu. All others are subject to restaurant fee.